



RUSHMOOR BOROUGH COUNCIL

BOROUGH SERVICES POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Monday, 15th June, 2015 at 7.00 pm*

To:

Cllr T.D. Bridgeman
Cllr D.E. Clifford
Cllr A.M. Ferrier
Cllr C.P. Grattan
Cllr Barbara Hurst
Cllr S.J. Masterson
Cllr A.R. Newell
Cllr M.J. Roberts
Cllr D.M. Welch

Enquiries regarding this agenda should be referred to the Panel Administrator: Adele Taylor, Democratic and Customer Services, Email: adele.taylor@rushmoor.gov.uk
Tel:01252 398831.

A G E N D A

1. APPOINTMENT OF CHAIRMAN –

To appoint a Chairman of the Panel for the 2015/16 Municipal Year.

2. APPOINTMENT OF VICE-CHAIRMAN –

To appoint a Vice-Chairman of the Panel for the 2015/16 Municipal Year.

3. MINUTES – (Pages 1 - 6)

To approve the Minutes of the Meeting held on 23rd March 2015 (copy attached).

4. APPOINTMENTS FOR 2015/16 –

(1) Mid Cycle Meetings –

To appoint group representatives to attend the mid cycle meetings for the 2015/16 Municipal Year. In 2014/15, the representatives appointed were the Chairman (Cr. Barbara Hurst), the Vice-Chairman (Cr. A.M.J. Chainey) and Crs. M.J. Roberts and M. Staplehurst.

(2) Elections Group –

The Elections Group has been established jointly by this Panel and the Licensing and General Purposes Committee. Appointments to the Group were made at the Licensing and General Purposes Committee on 28th May, 2015 as follows:-

Cabinet Member for Concessions and Community Support (Cr. A. Jackman)
Chairman of the Licensing and General Purposes Committee (Cr. A. M. Ferrier)
Cr. D.M.T. Bell
Cr. K. Dibble
Cr. Barbara Hurst
Cr. B. Jones
Cr. S.J. Masterson

The Committee is asked to endorse the membership.

(3) Community Involvement Task and Finish Group

To appoint representatives to participate in the Community Involvement Task and Finish for the Municipal Year 2015/16.

5. RUSHMOOR VOLUNTARY SERVICES –

To receive a presentation from Mr. Greg Alexander on the activities and working arrangements of the service.

6. **FOOD SAFETY –**

The Environmental Health Manager, Mr. Colin Alborough to provide an update on food safety.

7. **WORK PROGRAMME – (Pages 7 - 16)**

To note the Panel's work programme (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

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BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 23rd March, 2015 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. Barbara Hurst (Chairman)
a Cr. A.M.J. Chainey (Vice-Chairman)

Cr. T.D. Bridgeman
Cr. M.S. Choudhary
Cr. A.M. Ferrier

Cr. C.P. Grattan

Cr. M.J. Roberts
Cr. M. Staplehurst
Cr. Jacqui Vosper

An apology for absence was submitted on behalf of Cr. A.M.J. Chainey.

20. **MINUTES –**

The Minutes of the Meeting held on 19th January, 2015 were approved and signed by the Chairman.

21. **COMMUNITY TRANSPORT –**

The Panel welcomed Mr. Ian Thomas, Transport Organiser at Rushmoor Voluntary Services, and Mrs. Terri Wilcox and Mrs. Sue Grocock, Farnborough Neighbour Care, who had been invited to the meeting to talk about the community transport provision in the Borough.

Mr. Thomas advised that Rushmoor Voluntary Services (RVS), a not for profit charity, currently provided the Dial a Ride Service on behalf of Hampshire County Council (HCC) in the Rushmoor area. The service was available to residents with mobility and sensory impairments and could be booked via the Hampshire County Council Passenger Transport Centre. Those wishing to book a ride would contact the Passenger Transport Centre, up to a week in advance of their journey, which would then liaise with RVS with the details. The three buses ran up to four days a week, including Saturday, and had carried in excess of 6,000 passengers in 2014. The clientele mainly consisted of elderly and disabled people and passengers with a concessionary fares bus pass could use them on the Dial a Ride Service. RVS then had to claim back the other half of the fare from HCC. It was noted that the concessionary fares scheme would be changing as of 1st April 2015 and passengers with a bus pass would only be able to travel at the reduced rate after 9.30am, the impacts of these changes would need to be monitored.

Mr. Thomas also advised of the Group Hire Scheme ran by RVS. There were currently 90 organisations, including scout groups, schools, societies

and religious groups, who hired the fleet of mini buses for a minimum fee of £20 (£1 per mile thereafter). The scheme had around 1,200 hiring's in 2014. RVS had a pool of volunteer drivers but it was noted that most organisations had their own drivers who had all completed a one day MIDAS training course. There were six buses in the fleet, all adapted for disabled passengers with removable seats and tail lifts. It was noted that the buses were safety and MOT type check every three months, the tail lifts/electrical steps were checked twice a year and after each journey the driver was expected to do a walk around inspection of the vehicle to check everything was in order.

The Panel was advised of the challenges facing RVS to run both services. It was advised that there was potential for reductions in funding from HCC both directly and to the organisations that used the Group Hire Scheme, increased fuel costs and the increasing age of the fleet could all have a negative impact on the services provided. It was noted that once a vehicle reached 12 years old or more the maintenance checks had to be carried out six weekly and normally, at that age, vehicles would be expected to be replaced. Vehicles cost in the region of £50,000 each (brand new), although second hand buses that were four to five years old cost in the region of £20-25,000. RVS were currently in the position to replace two of its fleet.

It was suggested that sponsorship could be considered to help fund replacement vehicles going forward. It was advised that sponsorship hadn't been considered to date, although, once the funding had been set for the new financial year, this option may need to be looked at in more detail.

The Chairman thanked Mr. Thomas for attending the meeting.

Mrs. Wilcox, advised that Farnborough Neighbour Care had been established in the mid-1990s to provide a friendly neighbour service to local residents with a flexible and attractive voluntary offer for those who wished to give back to their community. The charitable organisation had 30 drivers, six/seven office workers, 350 clients and carried out about 1,600 jobs per year. As part of the duty of care to both the drivers and the clients, each driver had a DBS/CRB check and all car insurance, MOT and driving licences were checked. The charity also followed Hampshire County Council's Good Neighbour Support Service guidelines.

The Panel was informed that clients were required to register for the service. Once they had done this they were sent a letter detailing how the service worked and the suggested rates for each journey; some journeys were bespoke and in these cases the price was determined before travel. Clients were required to telephone in to book their travel requirements and it was noted that a very successful paper system provided tracking information of the journeys for each day. Operations ran from offices in Devereux House.

Mrs. Wilcox stated that drivers carried a job sheet to record each journey and small envelopes were provided for passengers to place their donations in. Drivers could claim up to 45p per mile. However, it was noted that some of the volunteer drivers did not claim any mileage costs.

The Panel noted that, for several years, the charity had run with a subsidy of £300- 400 to keep the costs down. At the last AGM it had been suggested that the prices be raised in line with the increases in fuel costs and a small incremental increase had been made. It was noted that Farnborough Neighbour Care was a self-sufficient charity with no access to grants.

In response to a query, it was explained that word of mouth was a powerful tool for both clients and drivers. In addition an advertisement was placed in Arena on an annual basis and cards were available in local doctors' surgeries and hospitals. RVS also helped with the provision of drivers, directing willing volunteers to the charity.

The Panel discussed the logistics of dropping and collecting users from hospital appointments. It was advised that Frimley Park Hospital provided parking permits for free parking for the volunteers and on some occasions drivers waited with clients whilst they attended their appointments, those that didn't wait received a call when collection was required. Drivers were also advised that they weren't insured if injured whilst lifting wheel chairs in and out of vehicles, it was suggested that drivers used hospital wheelchairs when required.

In response to a query the Panel was advised that there was about a 60-40% split between male and female volunteer drivers. The service offered a simple flexible and effective formula with a strong sense of community.

The Chairman thanked Mrs Wilcox and Mrs Grocock for taking the time to attend the meeting to provide a valuable insight into the Neighbour Care service.

The Panel **NOTED** the presentations.

22. **COMMUNITY INVOLVMENT –**

The Panel welcomed Mr. Andrew Colver, Head of Democratic Services, who attended the meeting to report on the outcomes from the workshop held after the previous meeting of the Panel in January, 2015 and to give a presentation on localism and community involvement.

The Panel considered Report No. DEM1501 which detailed the outcomes of the workshop and suggested the way forward. The two main outcomes had broadly related to:

- the need to promote greater awareness and understanding of the community right to bid, build and challenge amongst elected Members and community groups
- review whether more could be done to achieve engagement with 'hard-to-reach groups' with a view to ensuring representative engagement. For example, whether enough engagement takes place 'in situ' rather than from the corporate centre.

The Report outlined the proposed way forward, which included a requirement for a greater understanding around the community right to bid and the need for some scrutiny work to be carried out to explore how other councils and organisations involved and engaged residents and communities with a focus on 'hard-to-reach' groups.

It was recommended that a Community Involvement Task and Finish Group should be set up at the meeting of the Borough Services Policy and Review Panel on 15th June, 2015 and that the draft Terms of Reference, set out in the Report, should be agreed in principle. It was noted that the membership of the group would be open to any interested non-executive Members, as well as the Panel Members. It was also suggested that, as a starting point, two areas could be identified to focus the initial scrutiny.

The Panel **AGREED** in principle to the draft Terms of Reference and **AGREED** that a Community Involvement Task and Finish Group be appointed at the first meeting of the new Municipal Year.

Mr. Colver continued by giving a presentation on Localism and Community Involvement – Moving the Agenda Forward. The Panel was apprised of the context of the Localism Act 2011 and noted that the key focus had been to empower, simplify and hand control to local communities to do things, in particular around safeguarding local assets, encouraging community run local services and by having a greater influence over planning. The main areas of involvement within the new rights and power for local communities were the right to bid, the right to challenge, the right to veto excessive tax rises and the right to build.

The Panel noted the specifics around each 'right':

- The Right to Build – Groups of local people could deliver a development that the community wanted. Developments could include a range of assets such as businesses, shops and playgrounds. The benefits of the development would stay with the community
- The Right to Challenge – Local groups, including employee groups, could express an interest in running a local authority service, with an aim to drive improvement and to generate innovation. Examples of this already happening in Rushmoor were social enterprises like the Community Matters Partnership and Skilled-Up.
- The Right to Bid – Aimed at land/property which were under threat, where the main use furthers the social wellbeing or interest of the local community or had done in the previous five years. Certain provisions were in place to allow community groups the time and framework to make a bid and Councils were required to maintain a list of Assets of Community Value (ACV).

The Panel was then advised of the requirements of an Asset of Community Value. Properties or land could be private, local authority or community owned and such assets included libraries, community halls, churches, shops, sports facilities and pubs. Assets had to be nominated by the community to be considered for the list. The process of becoming an ACV took eight weeks to decide. Once listed, assets must be registered on the local land charges register. It was noted that if a nomination was rejected it must be placed on a list of assets nominated but not listed and it was also advised that owners had the right to object to the nomination and could appeal the decision if they wished.

It was explained that, should the owner of an ACV wish to sell, the community must be notified. At this stage in the process a six week moratorium would be granted to allow time for the community to decide whether to express an interest to bid. If the community decided to bid a full six month moratorium would be granted to allow time to negotiate to complete a sale. It was also noted that an offer to purchase did not have to be accepted.

The Panel was informed of a number of ACVs. The Garden Gate pub in Aldershot had been the only property in Rushmoor to be listed at the time and was currently being monitored to assess its progress. It was noted, that enquires had been made on other properties in the area. The Panel noted a couple of case studies, The Norton, Cold Norton, Essex and The Three Horseshoes, Thursley, Surrey both of which were successful community run public houses.

It was noted that public houses were considered high profile assets where the community had become involved. Currently there were over 350 public houses in the UK listed as ACVs, with more than 50 pubs run by the community. However, there were a number of challenges facing to these localism initiatives which were: resource and time intensive, dependence on volunteers and the fact they could divide opinion within communities or receive criticism. In this part of the country, freehold premises were expensive and community run projects should not be considered a panacea, especially for loss making activities. It was also considered important to act quickly, as nominating an asset at an early stage provided more opportunity than waiting for the property to cease trading and close down.

The Panel was advised of the issues to consider when deciding if an asset was worthy of a community based project. The concept of localism was considered sound but the process was neither quick nor easy. It was important to consider the importance of local support, and what value would be offered by the community taking on a project. Partnership working and building relationships with councils, elected Members and community leaders was also an important part of the process.

The Panel **NOTED** the presentation.

23. **WORK PROGRAMME –**

The Panel noted the current work programme.

The Meeting closed at 9.03 p.m.

BARBARA HURST
CHAIRMAN

BOROUGH SERVICES POLICY AND REVIEW PANEL

WORK PROGRAMME

Set out below are the key issues which form the Borough Services Policy and Review Panel's on-going work programme.

The topics covered reflect the following:

- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others
- the development of a new policy for recommendation to the Cabinet

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them.

An update will be submitted to each meeting of the Panel.

BOROUGH SERVICES POLICY AND REVIEW PANEL

ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

The terms of reference of the Panel will include all these issues contained in the Safety and Regulation Portfolio and the Concessions and Community Support Portfolio together with certain functions within the responsibility of the Leader of the Council. The functions set out in the Scheme of Delegation are:

PORTFOLIO - LEADER OF THE COUNCIL

Community Planning

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To support, co-ordinate and monitor the development and implementation of the Community Strategy and seek to develop effective partnerships with other stakeholders in the community.

PORTFOLIO - SAFETY AND REGULATION

Community Safety (including Anti-Social Behaviour)

To deal with all matters which are the responsibility of the Council relating to the Crime and Disorder Act, crime reduction and community safety.

Environmental Health Policy Relating to Licensing, Food, Health and Safety, Pollution and Environmental Control

To deal with all matters relating to environmental health regulatory powers (other than those licensing powers dealt with by the Licensing and General Purposes Committee) exercised by the Council in relation to the following issues:-

- licensing
- food
- health and safety
- pollution
- environmental control
- provision and regulation of mobile home parks

PORTFOLIO - CONCESSIONS AND COMMUNITY SUPPORT

Democratic Renewal and Community Involvement

To deal with issues relating to community involvement with the Council, including:

- liaison with community organisations
- democratic renewal
- developing working arrangements at a local or ward level
- community leadership

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Electoral Issues

To carry out the Council's functions in relation to maintaining effective democratic processes, and in promoting democratic involvement, subject to the Licensing and General Purposes Committee undertaking certain duties set out in the Scheme of Delegation in relation to elections and electoral registration.

Concessions and Supporting Local Organisations

To deal with applications for rate and rent relief from sporting, cultural and voluntary organisations, including applications under Section 49 of the Local Government Finance Act, 1992.

To carry out all powers in relation to the consideration and determination of applications for financial assistance from national and local organisations, including local arts organisations.

To develop the Council's policy and procedures on discretionary matters relating to benefits schemes.

To formulate and implement proposals in respect of facilities for the elderly and the disabled, including the concessionary fares scheme and Dial a Ride.

To co-ordinate funding for the major voluntary organisations operating in the Borough, in particular the Citizens' Advice Bureaux, Rushmoor Voluntary Services and the Farnborough and Cove War Memorial Hospital Trust.

Accessibility

To carry out the Council's functions in relation to access for people with disabilities and in meeting the requirements of the Disability Discrimination Act and other relevant legislation.

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DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
PORTFOLIO – LEADER OF THE COUNCIL				
22.10.12	Community Planning Monitoring and review of the Rushmoor Sustainable Community Strategy 2010 - 2026.	The Assistant Head of Strategy & Communications provided an update on the progress of the Rushmoor Strategic Partnership in delivering the priorities contained within the Rushmoor Sustainable Community Strategy at the Panel's meeting on 20th January, 2014.	It was agreed at the Panel's mid cycle meeting on 30th July, 2014 that the Panel should receive a further update at its meeting on 19th January, 2015.	Jon Rundle Strategy, Performance and Partnerships Manager Tel. (01252) 398801 Email. jon.rundle@rushmoor.gov.uk
PORTFOLIO – SAFETY AND REGULATION				
Community Safety				
29.1.01	Safer Rushmoor Partnership Plan	The Chairman of the Rushmoor Community Safety Partnership attended the meeting on 7th April, 2014 to update	Chief Inspector Annabel Berry has agreed to provide an update on local policing	Andrew Lloyd Chairman of the Rushmoor Community Safety

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
15.09.14	Monitoring and review of the Safer Rushmoor Partnership Plan.	<p>the Panel on work in connection with the Safer Rushmoor Partnership Plan. Safer North Hampshire's Community Safety Manager also attended and contributed to the meeting.</p> <p>The Chairman of the Rushmoor Community Safety Partnership provided an update on work in connection with the Safer Rushmoor Partnership Plan.</p>	issues at the Panel's meeting on 17th November, 2014 .	Partnership Tel. (01252) 398397 Email. andrew.lloyd@rushmoor.gov.uk
25.3.13	<p>Supporting Troubled Families</p> <p>Monitoring and review of the Supporting Troubled Families initiative.</p>	Members received an update on the 'Supporting Troubled Families' initiative on 30th June, 2014 and it was agreed that a further update would be requested in due course.	A further update will be provided in due course.	Qamer Yasin Head of Environmental Health and Housing Services Tel. (01252) 398640 Email. gamer.yasin@rushmoor.gov.uk
Environmental Health Policy				
28.2.11	<p>Food safety</p> <p>To examine the Council's Environmental Health policies relating to food safety.</p>	<p>The Environmental Health Manager (Food / Health and Safety) provided an update on the Council's provision of food safety services at the Panel's meeting on 10th June, 2013.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	The Environmental Health Manager (Food / Health and Safety) will provide a further update at the Panel's meeting on 15th June, 2015 .	Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
28.2.11	Pollution / environmental control To examine the Council's Environmental Health policies relating to pollution and environmental control.	On 18th November, 2013, the Environmental Health Manager (Pollution / Environmental Control) updated the Panel on the work of the pollution / environmental control service. It is anticipated that further updates will be received at least every two years.	The Environmental Health Manager (Pollution / Environmental Control) will provide an update on pollution / environmental control services (including regulation of mobile home parks) at the Panel's meeting in November, 2015 .	Helen Lolley Environmental Health Manager (Pollution / Environmental Control) Tel. (01252) 398170 Email. helenlolley@rushmoor.gov.uk
13.12.11	Health and safety To examine the Council's Environmental Health policies relating to health and safety.	The Environmental Health Manager (Food / Health and Safety) informed Members about the Council's provision of Health and Safety services at the Panel's meeting on 14th June, 2012. It is anticipated that further updates will be received at least every two years.		Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk
15.09.14		The Environmental Health Manager (Food / Health and Safety) provided an update for the Panel.		
PORTFOLIO – CONCESSIONS AND COMMUNITY SUPPORT				
Democratic Renewal and Elections				
22.10.12	Localism Act 2011 To consider the	At the request of the Panel's mid cycle meeting, the Head of Strategy and Communications delivered an update at	The Head of Strategy, Engagement and Organisational Development	Karen Edwards Head of Strategy, Engagement and

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
	implications of the Localism Act.	the Panel's meeting on 10th June, 2013 on elements of the Localism Act, including the 'Community Right to Bid' and the 'Community Right to Challenge'.	to provide a further update in due course.	Organisational Development Tel. (01252) 398800 Email: karen.edwards@rushmoor.gov.uk
19.01.15 23.03.15	Community Involvement	A workshop was held after the formal meeting at which Members received a presentation and held a workshop discussion around the topic of Democratic Renewal and Community Involvement.	It was agreed that the outcomes would be summarised and a report would be given to the Panel at the next meeting. Feedback was given on the outcomes of the workshop. It was agreed that a Community Involvement Task and Finish Group would be set up at the first meeting of the 2015-16 Municipal Year.	Karen Edwards Head of Strategy, Engagement and Organisational Development Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk
03.09.13	Electoral issues To deal with issues relating to elections and electoral registration.	The Cabinet Member for Concessions and Community Support (Cr. A. Jackman), the Chairman of the Licensing and General Purposes Committee (Cr. M.J. Tennant), the Chairman of the Borough Services Policy and Review Panel (Cr. Barbara Hurst) and Crs. K. Dibble, A.M. Ferrier,	The Head of Democratic Services will provide a further update in due course.	Andrew Colver Head of Democratic and Customer Services Tel. (01252) 398820 Email: andrew.colver@rushmoor.gov.uk

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
		<p>B. Jones and M. Staplehurst have been appointed to serve on the Elections Group for the 2014/15 Municipal Year.</p> <p>At the Panel's meeting on 30th June, 2014, the Head of Democratic Services provided a briefing on a number of electoral registration issues.</p>		
Concessions and Supporting Local Organisations				
16.5.11	<p>Grants to organisations</p> <p>To consider the process by which the Council makes decision on how to allocate its funding of local organisations.</p>	The Head of Community distributed details of assistance given to local organisations attached to the agenda for the Panel's meeting on 18th November, 2013.	The Head of Community will update the Panel in due course.	<p>Peter Amies Head of Community and Environmental Services Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk</p>
22.10.12	<p>Rushmoor Voluntary Services</p> <p>To consider the role of RVS in the community.</p>	Greg Alexander, Chief Executive of Rushmoor Voluntary Services, provided an update on the work of his organisation at the Panel's meeting on 7th April, 2014.	Greg Alexander has agreed to provide a further update at the Panel meeting on 15th June, 2015 .	<p>Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk</p>
22.10.12	<p>Rushmoor Citizens' Advice Bureaux</p> <p>To consider the role of the CAB in the community.</p>	Alex Hughes, District Manager of Rushmoor Citizens' Advice Bureaux, updated the Panel on the work of Rushmoor's Citizens' Advice Bureaux at its meeting on 18th November, 2013.	Alex Hughes has agreed to provide a further update at the Panel meeting in 2015.	<p>Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk</p>

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
17.11.14		An update was received from Alex Hughes, Chief Officer of Rushmoor Citizens' Advice Bureaux on 17th November 2014.		
26.2.13	<p>Food banks</p> <p>To consider whether that Panel has a role in the support of this area of work.</p>	Peter Gardner provided the Panel with background information on food banks at its meeting on 20th January, 2014. Mr Mike Shea, founder of Farnborough Food Bank, was also in attendance.	The Panel will receive an update in due course.	<p>Ian Harrison Corporate Director Tel. (01252 (398400) Email. ian.harrison@rushmoor.gov.uk</p>
23.03.15	<p>Community Transport</p> <p>To establish the level of provision of community transport in the Borough.</p>	The Panel received presentations from both Rushmoor Voluntary Services and Farnborough Neighbour Care, who both provided community transport in the Borough and surrounding areas.	The Panel noted the presentations and the level of community Transport in the Borough.	<p>Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk</p>

Chairman - Cr. Barbara Hurst

Lead Officer - Ian Harrison, Corporate Director
Tel: 01252 398400
E-mail: ian.harrison@rushmoor.gov.uk

Last updated - June, 2015

**BOROUGH SERVICES POLICY AND REVIEW PANEL
WORK FLOW – June 2015 – April 2016**

15th June, 2015	Food Safety Rushmoor Voluntary Services
14th September 2015	
16th November 2015	Pollution / Environmental Control
8th February 2016	
11th April 2016	
Date to be confirmed	Safer Rushmoor Partnership Plan update